



MONTHLY ROUTINE ORDERS
Issued under the authority of
LCdr S. Tofsrud
Commanding Officer

195 RCSCC BICKNELL
MRO No. 4

TY 2021-2022

Richmond BC
01 December 2021

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The following is a list of contents of Routine Order No. 4 effective 01 October 2021.

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PART I - ADMINISTRATION

1. Daily Routine (In Person):

1815	Duty Division and Duty staff report, Head to Stores
1830	Liberty expires, all hands report
1840	Entire ship's Company falls in, attendance taken
1845	Parade begins; Quarterdeck party close up, division inspections
1900	Colours
1905	Hands to Classes – Training Period 1
1935	Hands to Classes – Training Period 2
2005	Stand Easy
2020	Hands to Classes – Training Period 3
2050	Secure - Ship's Company fall in
2100	Sunset
2115	Ship's Husbandry, Liberty Boats

2. Duty Roster:

DATE	OOD	2OOD	CHOD/1POOD (In Person)	POOD/2POOD (In Person)	CHOD/1POOD (Virtual)	POOD/2POOD (Virtual)	DUTY WATCH
1 Dec	NCdt Whitmore, J	-	PO1 Clar de Jesus, Philip	PO1 Xu, Lawrence	PO1 Li, Eric	PO1 Clar de Jesus, Samantha	N/A
8 Dec	Lt(N) Andrews, B	-	PO1 Sun, Richard	PO1 Whitmore, Chelsey			N/A
15 Dec	Lt Andrews, R	-	PO1 Situ, Apple	PO1 Xu, Lawrence	PO1 Zheng, Josh	PO1 Tan, Makiyo	N/A

PART II – TRAINING

1a. Regular Mandatory Training - Virtual:

Date	Activity	Officer Dress	Cadet Dress	Location
1 Dec	Mandatory Training Night Phase 2 & Phase 4	3C	C5	Virtual
15 Dec	Mandatory Training Night Screw-Up Parade Phase 1 & Phase 3	3C	C5	Virtual

1b. Regular Mandatory Training - In-Person:

Date	Activity	Officer Dress	Cadet Dress	Location
1 Dec	Mandatory Training Night Phase 1 & Phase 3	3C	C5	Bicknell Cadet Hall
8 Dec	Mandatory Training Night	Civilian PT Gear	Civilian PT Gear	Walter Lee Elementary
15 Dec	Mandatory Training Night Screw-Up Parade Phase 2 & Phase 4	3C	C5	Bicknell Cadet Hall

1. Mandatory Weekend and/or Optional Training:

Date	Event	Time	Location	Action(s)
04 December	Coxswain Board	09-1400 hrs	Virtual	Dress: Officers: 3C Cadets: C1
05 December 12 December 19 December	Band Practice	1500 - 1700 hrs	Virtual	Tentative timings, subject to change. Check for announcements and links on www.richmondseacadets.com Dress: Officers: 5B Cadets: Civilian
05 December 12 December	Drill Team/Guard Practice	0815-1200 hrs	In-Person Bicknell Cadet Hall	Dress: Officers: 5B Cadets: Civilian

PART III – PERSONNEL

1. Officers:

- a. nil

2. Cadets:

- a. TOS:
- a. SOS: MC, Cid, Leticia

PART IV – ANNOUNCEMENTS

1. As per Provincial Health Measures related to COVID-19, RCSCC BICKNELL will be parading virtually until further notice. Please visit www.richmondseacadets.com for details.
2. Please ensure webcams are utilized for every virtual training session. Cameras are used for practical evaluation (seamanship, etc), as well as to communicate more effectively, as it allows us to use non-verbal cues to ensure comprehension.

S. Tofsrud
Lieutenant Commander
Commanding Officer

