



# MONTHLY ROUTINE ORDERS

*Issued under the authority of*  
**LCdr S. Tofsrud**  
**Commanding Officer**

**195 RCSCC BICKNELL**  
**MRO No. 2**

**TY 2023-2024**

**Richmond BC**  
**01 February 2023**

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The following is a list of contents of Routine Order No. 2 effective 01 February 2023.

Part I – Administration

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## **PART I - ADMINISTRATION**

### **1. Daily Routine (In Person):**

1815	Duty Division and Duty staff report, Head to Stores
1830	Liberty expires, all hands report
1840	Entire ship's Company falls in, attendance taken
1845	Parade begins; Quarterdeck party close up, division inspections
1900	Colours
1905	Hands to Classes – Training Period 1
1935	Hands to Classes – Training Period 2
2005	Stand Easy
2020	Hands to Classes – Training Period 3
2050	Secure - Ship's Company fall in
2100	Sunset
2115	Ship's Husbandry, Liberty Boats

### **2. Duty Roster:**

DATE	PARADE COMMANDER	OOD	POOD	FIRST AID ATTENDANT	CORPORAL OF THE GANGWAY	DUTY WATCH
1 Feb	CPO1 Lee, T	Lt(N) Andrews, B	PO1 Min, B	PO2 Kwok, H	PO2 Encarnacion, A	Bonaventure
8 Feb	CPO1 Lee, T	NCdt Lam, G	PO1 Leung, A	PO1 Leung, A	PO2 Kwok, H	Bras D'or
15 Feb	CPO1 Lee, T	Capt. Andrews, R	PO1 Clar de Jesus, S	PO2 Kwok, H	PO2 Wong, A	Shawinigan
22 Feb	CPO1 Lee, T	NCdt Lam, G	PO1 Min, B	PO1 Leung, A	PO2 Chan, B	Trentonian

## **PART II – TRAINING**

### **1. Regular Mandatory Training: (\*C1 full tunic with tie and medals)**

Date	Activity	Officer Dress	Cadet Dress	Location
1 Feb	CO's Parade	3C	*C1	Cadet Hall
8 Feb	Mandatory Training Night	5B	C5	Cadet Hall

15 Feb	Mandatory Training Night	5B	C5	Cadet Hall
22 Feb	Mandatory Training Night	5B	C5	Cadet Hall

**PART II – TRAINING (cont.)**

**2. Mandatory Weekend Training:**

Date	Event	Time	Location	Action(s) / Dress
18 Feb	Seamanship and Aquarium visit	08:00 to 16:00 hrs.	Cadet Hall and Aquarium at Stanley Park	Officers: 3C      Cadets: Civilian

**3. Optional Weekend Training:**

Date	Event	Time	Location	Action(s) / Dress
05 Feb 12 Feb 26 Feb	Drill Practice	09:00 – 11:00 hrs	Cadet Hall	Officers: 5B      Cadets: Civilian
07 Feb 14 Feb 21 Feb 28 Feb	Band Practice	1830 – 2030 hrs	Manoah Steves Elementary School	Civilian Attire

**PART III – PERSONNEL**

**1. Officers:**

- TOS: none
- SOS: none

**2. Cadets:**

- TOS: none
- SOS: none

**PART IV – ANNOUNCEMENTS**

1. As we return to a more normal training routine, we have to be mindful that COVID-19 is still present and has not gone away completely. The use of face masks is optional but recommended, to reduce the risk of transmission. The additional RCSU mandated safety measures will continue to be in place. RCSCC BICKNELL will be parading in-person at the Cadet Hall. For details visit [www.richmondseacadets.com](http://www.richmondseacadets.com).
2. All cadets should have or received a Cadet 365 account. This account gives cadet’s access to Microsoft 365 (Word, Excel, Outlook, Teams etc.). Bicknell cadets will be using this as a primary method of communication for instant messaging. Cadets who have not received this should speak with NCdt Lam.

S. Tofsrud  
Lieutenant Commander  
Commanding Officer  
RCSCC BICKNELL